

HTA Board Meeting (held in public): Agenda

10:00 – 12.30, 19 September 2024, at Wandle 40/41, 2 Redman Place, London E20 1JQ
and remotely via Teams

Time	Item	Subject and paper number	Paper	Lead
1. OPENING ADMINISTRATION				
10:00	1.1	Welcome and apologies for absence	[oral]	Chair
	1.2	Declaration of interests	[oral]	Chair
	1.3	Minutes of the previous meeting	HTA 16-24	Chair
	1.4	Matters arising from the previous meeting	HTA 17-24	Chair
2. ASSURANCE / REPORTING ITEMS				
10:10	2.1	Chair's report	[oral]	Chair
10:20	2.2	DHSC Sponsor Team Report	[oral]	DHSC rep.
10:30	2.3	Chief Executive's Report	HTA 18-24	CEO
10:40	2.4	HTA Performance Report	HTA 19-24	CEO
4 DECISION ITEMS				
10:50	3.1	HTA activities to increase protections for the dignity of the deceased – Strategic Objective: #1 Approach to Regulation – Core operations / <u>Change activity</u> – Business Plan item: "Continue to support and respond to the Fuller Independent Inquiry, identify and deliver workstreams."	HTA 20-24	Director of Regulation
11:05	3.2	Police Referral and Warrants Policy HTA-POL-023 – Strategic Objective: #1 Approach to Regulation – <u>Core operations</u> / Change activity – Business Plan item: "Regulation – fulfilling our licensing, inspection, incident management and approvals functions, providing technical advice and superintending compliance across the sector."	HTA 21-24	Director of Regulation
4. INFORMATION ITEMS				
11:25	4.1	Duty to Report update – Strategic Objective: #1 Approach to Regulation – <u>Core operations</u> / Change activity – Business Plan item: "Regulation – fulfilling our licensing, inspection, incident management and approvals functions, providing technical advice and superintending compliance across the sector."	HTA 22-24	Director of Regulation
5. GOVERNANCE ITEMS				
11.40	5.1	Remuneration Committee (RemCo) report	[oral]	RemCo Chair
	5.2	Audit & Risk Assurance Committee (ARAC) report	HTA 23-24	ARAC Chair
6. CLOSING ADMINISTRATION				
11:50	6.1	Pre-submitted questions from observers	[oral]	Chair
12:05	6.2	Board Forward Plan for 2024	HTA 24-24	Chair
12:15	6.3	Any Other Business	[oral]	Chair
	6.4	Board Reflections	[oral]	Chair
12:30	Formal meeting closes			