

HTA Board meeting 27th June 2024

Agenda item 6.1:	Board Forward Plan
Purpose: for information or decision?	Information
Decision making to date?	The Forward Plan was reviewed by the Senior Management Team at its meeting on 21 June 2024
Recommendation	To note
Which strategic risks are relevant?	N/A
Strategic objective	Efficient and Effective
Core operations / Change activity	Core operations
Business Plan item	Private Office – facilitating Board, Committee, and Senior Management functions, providing good governance support and compliance with Government requirements
Committee oversight?	Board only
Finance and resource implications	N/A
Timescales	Board meeting on 27 June 2024
Communication(s) (internal/external stakeholders)	TBC
Identified legislative implications	N/A

Activity	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sept 24	Oct 24	Nov 24	Dec 24	Jan-Mar 2025
Board	7 Mar Board meeting		-	27 Jun Board meeting, 2 Redman Place	-	-	19 Sep (AM) Board meeting (held in public) 20 Sep Stakeholder Event	-	-	5 Dec Board meeting	6 Mar Board meeting
Remuneration Committee	-	-	-	-	-	-	6 Sep RC meeting	-	-	-	RC meeting TBC
Audit & Risk Assurance Committee	-	-	-	12 Jun ARAC meeting (in person)	-	-	-	17 Oct ARAC meeting	-	-	ARAC Meeting TBC
HTA events / Board events / interaction with other ALBs	-	Tom Skrinar intro call with Qualifications Wales	-	-	-	-	19 Sep (PM) Joint Board Development Day with Health Service Safety Investigation Body (HSSIB)	-	-	-	-
Board development / training	7 Mar End year reviews with Chair complete	Objectives setting for Board Members	KPIs circulated	27 Jun Regulation Sector update 27 June Living Organ Donation Panel Training	-	-	19 Sep DHSC led session on interaction with Sponsor Department (including Public Bodies Review) TBC 19 Sep Regulation Sector update	Board Effectiveness Review outcomes and Action Plan - interactive session TBC	-	5 Dec Business plan 5 Dec Finance procurement, contract mgmt.	XX Jan Cyber Security and DSPT 6 Mar Risk appetite / tolerance 6 Mar Comms & engagement

HTA meeting papers are not policy documents.
Draft policies may be subject to revision following the HTA Board meeting

										5 Dec Regulation sector update	6 Mar Regulation Sector update
Other information	-	-	-	Pre-election period (25 may – 5 July) General Election 4 July	-	-	-	-	-	-	-
Parliamentary recess dates & public holidays											
Annual Accountability Review											
Chair / CEO speaking events / visits?				Post election HoC restart 9 th July							
Pipeline of future papers											

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