

## Board Meeting Agenda

**Time and date: 09.30 - 12.15, 27 June 2024**

**Venue: Wandle 40/41**

Time	Item	Subject and paper number	Lead
<b>1. OPENING ADMINISTRATION</b>			
10:00	1.1	Welcome and Apologies	Chair
	1.2	Declaration of Interests	Chair
	1.3	Minutes of the previous meeting (HTA 07/24)	Chair
	1.4	Matters arising from the previous meeting (HTA 08/24)	Chair
<b>2. ASSURANCE /REPORTING</b>			
10:10	2.1	Chair's report – oral item	Chair
10:20	2.2	DHSC Sponsor Team – oral item	DHSC representative
10:30	2.3	Chief Executive's Report (HTA 09/24)	Chief Executive
10:40	2.4	HTA Performance Report (HTA 10/24)	Chief Executive
<b>3. FOR DECISION</b>			
		<i>[No items for decision]</i>	
<b>4. FOR DISCUSSION</b>			
10:50	4.1	Strategic Risk Register (HTA 11/24 Cover and HTA 11a/24 Register)  <i>Strategic Objective: #4 Efficient and Effective Core operations / Change activity: Core operations Business Plan item: Audit and Risk – coordination of appropriate organisation controls to facilitate scrutiny and oversight by stakeholders</i>	Director of Resources (TS)
11:05	4.2	Digital and IT Strategy update (HTA 12/24)  <i>Strategic Objective: #3 Use of Information Core operations / Change activity: Change activity Business Plan item: Review and finalise our Data and Technology strategy that sets the direction for future</i>	Director of Data, Technology and Development (LD)

		<i>innovations across all our work.</i>	
11:20	4.3	<p>Living our organisational values: Reflections on recent reports into managing the personal impact of regulatory decisions and actions (HTA 13/24)</p> <p><b>Strategic Objective:</b> #1 Approach to Regulation  <b>Core operations / Change activity:</b> Core operations  <b>Business Plan item:</b> Regulation – fulfilling our licensing, inspection, incident management and approvals functions, providing technical advice and superintending compliance across the sector</p>	<b>Director of Regulation (NH)</b>
<b>5. GOVERNANCE</b>			
11.35	5.1	Committee Assurance Report: Audit and Risk Assurance Committee – oral item	<b>ARAC Chair</b>
<b>6. CLOSING ADMINISTRATION</b>			
11:45	6.1	Board Forward Plan for 2024 – to note (HTA14/24)	<b>Chair</b>
11:55	6.2	Any Other Business	<b>Chair</b>
	6.3	Reflections on the meeting	<b>Chair</b>
	6.4	Date of next meeting: 19th September 2024	
<b>12:15</b>	<b>Finish</b>		
<b>12:15</b>	<b>Closed session – Board Members Only</b>		
<b>12:45</b>	<b>Lunch and informal networking</b>		