

Human Tissue Authority Board Meeting

Date: 21 September 2023

Time: 09.30 – 10.00 Tea/coffee available, registration and networking

10.00 – 12.00 Main meeting

13.00 – 15.00 Afternoon Board Session (HTA Board Members and staff only)

Venue: 2 Redman Place, London, E20 1JQ

Meeting Number: 105

Agenda

Meeting administration

1. Welcome and apologies (LB)
2. Declarations of interest (LB)

Regular reporting

3. Chairs Report (Verbal) (LB)
4. Update from DHSC Sponsor Team (verbal)
5. Chief Executive's Report (HTA 20/23) (CS)
6. HTA Performance Report (including Performance and Risk annexes) (HTA 21/23) (CS)

Items for decision

7. HTA Standing Orders (HTA 22/23)

Strategic Objective: #2 Operational delivery

Core operations / Change activity: Core operations

Business Plan item: Private Office – facilitating Board, Committee, and Senior Management functions, providing good governance support and compliance with Government requirements.

Item for discussion

8. Innovation in Inspection (HTA 23/23)

Strategic Objective: #2 Operational delivery

Core operations / Change activity: Change activity

Business Plan item: Building on 22/23's ambitious increase in inspection numbers, we will fundamentally reassess how we fulfil our inspection role to be as effective as possible (considering the depth, breadth and format of assessments).

9. Data Digital update (HTA 24/23)

Strategic Objective: #2 Operational delivery

Core operations / Change activity: Change activity

Business Plan item: Gather requirements for an IT strategy that sets the direction for future innovations across all our work.

10. Outline and introduction to the revised Strategy (HTA 25/23)

Strategic Objective: #1 Strategic direction

Core operations / Change activity: Change activity

Business Plan item: Create a new strategy for the HTA to position the organisation to achieve our Vision and Mission.

Reports from Committees

11. Remuneration Committee update - verbal update.

Items for information only

12. Minutes of 29 June 2023 (HTA 26/23)

13. Matters arising from 29 June 2023 (HTA 27/23)

Any other business

14. Any other business (verbal)